

The City of Daphne
Planning Commission Minutes
Regular Meeting of April 25, 2019
Council Chamber, City Hall - 5:00 P.M.

Call to Order:

Chairman called the regular meeting of the City of Daphne Planning Commission to order at 5:06 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Bolton Tucker
Ed Kirby
Marybeth Bergin, Chairman
Phillip Hodgson, Vice Chairman
Ron Scott
Andrew Prescott, Secretary
Chief White

Staff Present:

Adrienne Jones, Director of Community Development
Jan Vallecillo, Planning Coordinator
Patrick Dungan, Attorney
Troy Strunk, Executive Director, City Development

The first order of business is the approval of the minutes.

Chairman asked for questions, comments or corrections to the minutes *of the regular meeting of March 23, 2019. There being none, minutes are approved as submitted.*

The next order of business is site plan review for Fire Station Five - Milton Jones Road.

An introductory presentation was given by Amanda Thompson, representative of Hutchinson, Moore & Rauch, requesting site plan review of a one-story fire station with associated drainage, parking, utilities, and landscaping located at the northwest corner of Alabama Highway 181 and Milton Jones Road and stated that staff deficiencies have been addressed. She also stated that she provided plan revisions addressing the outstanding issues with regard to drainage and erosion control, and the addition of a six-foot sidewalk, curb & gutter, and natural gas.

Chairman asked for Commission questions or comments. Mr. Scott commented the sidewalk requirement and council appropriation of funding for the fire station.

Chairman asked for Commission questions or comments and for a motion.

A **Motion** was made by Mr. Kirby and **Seconded** by Mr. Prescott **to approve Fire Station Five - Milton Jones Road site plan. There was no discussion on the motion. The Motion carried unanimously.**

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The next order of business is preliminary plat review for County Road 13 Business Park Subdivision.

An introductory presentation was given by Tim Lawley, representative of Hutchinson, Moore & Rauch, requesting preliminary plat review of a six-lot subdivision consisting of approximately eight-point seven-four located on County Road 13, northeast of Rand Avenue and County Road 64 and stated that staff deficiencies have been addressed.

Chairman asked for Commission questions or comments.

Mr. Scott asked for consideration of annexation into the City of Daphne. Mr. Lawley responded that he has spoken to the owner regarding annexation, and that he has not made a decision.

Chairman asked for Commission questions or comments and about a turn lane and the addition of a note to the plat to restrict access to County Road 13.

Mr. Lawley affirmed that these items have been added to the plat.

Chairman opened the floor to public participation. No one came forth. She closed public participation and asked for a motion.

A Motion was made by Mr. Scott and **Seconded** by Mr. Hodgson **to approve County Road 13 Business Park Subdivision preliminary plat. There was no discussion on the motion. The Motion carried unanimously.**

The next order of business is an administrative presentation of street acceptance for Pollard Park Subdivision.

An introductory presentation was given by Adrienne Jones, Director of Community Development, requesting a recommendation of acceptance of the right-of-way, Kettig Square, in Pollard Park Subdivision. She stated the appropriate documentation and maintenance bond have been presented; staff recommends approval.

Chairman asked for Commission questions or comments and for a motion.

A Motion was made by Mr. Scott and **Seconded** by Mr. Hodgson **to set forth a favorable recommendation to Council to accept the street in Pollard Park Subdivision. There was no discussion on the motion. The Motion carried unanimously.**

The next order of business is public participation.

Chairman asked for public participation.

None presented.

The next order of business is the attorney's report.

Mr. Dungan stated no report.

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The next order of business is commissioner's comments.

Mr. Scott congratulated Chief White about Fire Station Five-Milton Jones Road and commented that the Olde Towne Daphne Visioning Report is published and available online.

The next order of business is director's comments.

Ms. Jones presented the following:

- a. Referenced Volunteer Appreciation Breakfast and stated we appreciate all of your time, efforts and service toward the city; and,
- b. The upcoming meeting dates are site preview, May 15 & regular meeting, May 23, 2019.

There being no further business, the meeting was adjourned at 5:11 p.m.

Respectfully submitted by:



Jan Vallecillo, Planning Coordinator

Approved: May 23, 2019


Marybeth Bergin, Chairman