

**CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL WORK SESSION AGENDA
September 12, 2022
6:00pm**

1. DISCUSS:

- a. FY 2023 Budget
- b. Junior City Council

2. ANYTHING ELSE THAT IS DEEMED NECESSARY

3. ADJOURN

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2022-59**

ADOPTING THE FISCAL YEAR 2023 BUDGET

WHEREAS, the Mayor of the City of Daphne has submitted to the City Council a budget for Fiscal Year 2023 which begins October 1, 2022 and ends September 30, 2023 (the "FY23 Operating Budget"); and

WHEREAS, the City Council has reviewed and considered such proposed budget; and

WHEREAS, the City Council believes that the attached proposed budget is a viable spending plan for the City during the next fiscal year;

WHEREAS, the City's procedures require the adoption of the budget by Ordinance; and

WHEREAS, if the amounts budgeted for departmental operating items or purposes are not required to be utilized for such items or purposes, then upon written approval by the Mayor or the Finance Director, these amounts may be expended for other departmental items or purposes, provided that the total amount of the adopted operating budget is not exceeded; and

WHEREAS, the Mayor is authorized to approve all applications for grants during the fiscal year with the understanding that grant awards requiring an additional appropriations will be presented to Council for approval.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that the FY2023 Budget in which the General Fund revenues exceed appropriations in the amount of \$7,087 (*All Funds - \$569,472*) which includes total new Personnel and Personnel upgrades of \$669,730 and Capital \$5,163,398 (*All Funds - \$5,943,474*) as attached hereto and made a part hereof;

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ___ day of _____, 2022.

Robin LeJeune, Mayor

ATTEST:

Candace G. Antinarella, CMC, City Clerk

Summary of FY 2023 Capital Budget Requests - MAYOR Approved

Description	Acquisition Type	Total Cost	FY 2022 Cost	Source of Funds
Executive:				
Centennial Celebration for 2027 - 1 of 5 down payment	Purchase	25,000	25,000	General Fund
Public Safety:				
<u>Police</u>				
(6) Tahoes Equipment Outfit (Tahoes appropriated in FY 2022 Budget)	Purchase	66,000	66,000	General Fund
Training Room Equipment and Upgrade at Justice Center	Purchase	30,000	30,000	General Fund
Automated License Plate Reader System	Purchase	49,200	49,200	General Fund
Jail Speaker and Locking System (Court to pay 2/3) - Police	Purchase	37,038	37,038	General Fund
<u>Court</u>				
Jail Speaker and Locking System (Court to pay 2/3) - Court	Purchase	74,076	74,076	Municipal Court
<u>Fire</u>				
(18) Self Contained Breathing Apparatus	Purchase	215,000	215,000	General Fund
Mini Pumper	Purchase	270,000	270,000	General Fund
Mini Pumper Volunteer Fire Contribution	Purchase	(250,000)	(250,000)	General Fund
Fire Training Center - Reroof	Purchase	10,000	10,000	General Fund
Fire Station #4 Remodel	Purchase	150,000	50,000	General Fund
Public Works				
<u>Solid Waste:</u>				
Automated Truck - Recycle - Automatic Rotation - Replace V#1700	Lease	390,000	80,000	General Fund
F150 Crew Cab Truck - Recycle - Replace V#775	Purchase	45,000	45,000	General Fund
<u>Administration:</u>				
Update ADA Compliance Plan	Purchase	75,000	75,000	General Fund
<u>Streets:</u>				
F450 Crew Cab Truck - Fleet Expansion	Purchase	90,000	90,000	General Fund
Vemmeer Skid Steer	Purchase	65,000	65,000	General Fund
<u>Grounds:</u>				
CAT 305 Mini Excavator (Fleet Expansion in Grounds) - Annual Lease	Purchase	19,000	19,000	General Fund
Landscape Dump Truck	Purchase	55,000	55,000	General Fund
<u>Mowing:</u>				
Outfront Mower - Automatic Rotation	Purchase	45,000	45,000	General Fund
Outfront Mower - Automatic Rotation	Purchase	45,000	45,000	General Fund
F150 Crew Cab w Arrow Board	Purchase	40,000	40,000	General Fund
RC Slope Mower	Purchase	70,000	70,000	General Fund
John Deere Gator - Replacement of #1376	Purchase	15,000	15,000	General Fund
1605 JD Lawnmower	Purchase	82,000	82,000	General Fund
<u>PW Facilities:</u>				
Parking Lot Expansion at Public Works	Purchase	45,000	45,000	General Fund
Pole Barn/Weather Shed	Purchase	57,000	57,000	General Fund
<u>Mechanical Barn:</u>				
Replacement of Rollup Doors at Mechanical Barn	Purchase	43,000	43,000	General Fund
IT:				
2023 Ford Explorer	Purchase	35,000	35,000	General Fund
Recreation:				
<u>Equipment</u>				
(2) John Deere Gators	Purchase	29,000	29,000	General Fund
(5) Portable Pitching Mounds	Purchase	15,000	15,000	General Fund
(2) John Deere Z950R Z Trak Mower	Purchase	23,000	23,000	General Fund
Toro Versa Verticut Machine	Purchase	50,000	50,000	General Fund
Toro Procure Soil Reliever Aerator	Purchase	44,000	44,000	General Fund
<u>Facilities Upgrades</u>				
Football/Soccer Fields Parking Lot at Trione Park - Clean, Seal Coat and Stripe	Purchase	26,000	26,000	General Fund
Banners/Pole Arms	Purchase	30,000	30,000	General Fund
New Fencing and Gates at Trione Football Fields	Purchase	110,000	110,000	General Fund
Artificial Turf at Sports Complex	Purchase	500,000	500,000	General Fund
Senior Center/Library:				
(4) Sail Shades for Sr. Center/Library Plaza	Purchase	38,000	38,000	General Fund

Summary of FY 2023 Capital Budget Requests - MAYOR Approved

Description	Acquisition Type	Total Cost	FY 2022 Cost	Source of Funds
Library:				
Rotunda Interior Upgrade for Pamphlet and Poster Area	Purchase	5,000	5,000	General Fund
Public Restroom Upgrade	Purchase	15,000	15,000	General Fund
Civic Center				
Replacement of Tables	Purchase	9,500	9,500	General Fund
EventPro Software (One Time Charge \$5400 then \$730/mth subscription)	Purchase	14,160	14,160	General Fund
Infrastructure				
Hwy 98 Lighting - Phase 2	Purchase	125,000	125,000	General Fund
FY 23 Road Resurfacing	Purchase	1,000,000	850,000	General Fund
FY 23 Road Resurfacing	Purchase		150,000	Ten Cent Gas Fund
FY 23 Sidewalk Plan	Purchase	556,000	556,000	Capital Reserve
Private Rd Resurfacing	Purchase	140,000	140,000	General Fund
Corte to Friendship Road Extension (City Portion for \$2.5 million project)	Purchase	250,000	250,000	General Fund
Lavendar Lane Improvement Project	Purchase	450,000	450,000	General Fund
Pollard Road/Hwy 64 Improvement Project	Purchase	450,000	450,000	General Fund
20% on Tranporation Improvement Plan (Total \$50,000)	Purchase	10,000	10,000	General Fund
Daphne Sports Complex Pavement Failure Repair	Purchase	40,000	40,000	General Fund
Facilities:				
Citywide HVAC Replacements	Purchase	75,000	75,000	General Fund
Ruff Wilson Roof Replacement - Gym	Purchase	87,000	87,000	General Fund
Clean Air Duct System at City Hall	Purchase	40,000	40,000	General Fund
Replace/reseal roof at Library	Purchase	120,000	120,000	General Fund
Upgrade Parking Lot Lights to LED at Civic Center, Rec, Library	Purchase	37,000	37,000	General Fund
Renovate Restroom Facilities - Village Point Park	Purchase	7,500	7,500	General Fund
Renovate Restroom Facilities - May Day Park	Purchase	7,500	7,500	General Fund
Renovate Restroom Facilities - Park City Park	Purchase	7,500	7,500	General Fund
Fire Training CPAT Facility Sitework and Parking	Purchase	150,000	150,000	General Fund
Total New Capital Requests:		6,353,474	5,943,474	

SOURCE OF FUNDS	
General Fund	5,163,398
Capital Reserve	556,000
Municipal Court	74,076
Ten Cent Gas	150,000
	<u>5,943,474</u>

Summary of FY 2023 New Personnel Upgrade Requests

Description	Grade & Step	Increase Total Annual Salary	Total Annual Taxes and Benefits	Increase Total Annual Cost	FUNDED	
					Hire Date	FY 2023 Cost
Police Department:						
Upgrade Patrol Officer to Sergeant	19 to 25	9,610	1,748	11,358	10/6/2022	11,358
Upgrades for 3 FT and 3 PT Dispatcher	(\$.10 to \$.54/hr)	4,262	717	4,979	10/6/2022	4,979
Fire Department:						
Upgrade Firefighter to Medic	12 to 14	6,233	1,112	7,345	1/1/2023	5,509
Upgrade (3) Lieutenants to (3) Captains	19 to 22	19,374	3,456	22,830	10/6/2022	22,830
Increase (15) Fire/Medic to (15) Driver	12/14 to 16	84,240	15,030	99,270	10/6/2022	99,270
Recreation:						
Upgrade Field Maintenance I to Irrigation Specialist	6 to 15	14,421	2,936	17,357	10/6/2022	17,357
Public Works:						
Upgrade Facility Maintenance I to Fac Maint II	13 to 15	3,952	740	4,692	10/6/2022	4,692
Senior Center:						
Upgrade Part-Time Admin Asst to Full Time	PT to FT	8,688	18,212	26,900	10/6/2022	26,900
Upgrade: Senior Center Manager to Senior Center Director		5,900	600	6,500	10/6/2022	6,500
Building Inspections:						
Upgrade Part-Time Admin Asst to Full Time	PT to FT	12,228	18,489	30,717		
Library:						
AV Technician to Operations Coordinator	14 to 20	4,202	743	4,945	10/6/2022	4,945
Technician to Special Collections Librarian	9 to 19	12,043	2,131	14,174	10/6/2022	14,174
Technician to Cataloger I	9 to 16	4,160	736	4,896	10/6/2022	4,896
Catalog Supervisor to Cataloger II	17 to 19	5,470	968	6,438	10/6/2022	6,438
Planning:						
Planning Coordinator - Grade 12 to 14	12 to 14	4,888	761	5,649	10/6/2022	5,649
Admin Support Specialist II to Admin Assistant	10 to 13	4,790	746	5,536	10/6/2022	5,536
IT:						
Systems Administrator - Non Exempt to Exempt		-	-	-	10/6/2022	-
Total Personnel Costs - ALL FUNDS		204,461	69,125	273,586		241,033

Summary of FY 2023 New Personnel Requests

Description	Grade		Total Annual Salary	Total Annual Taxes and Benefits	Total Annual Cost	One-Time Costs	Total Cost	FUNDED	
								Hire Date	FY 2023 Cost
Public Safety:									
Police Department:									
Communications Officer	13	Full Time	40,082	23,370	63,452	-	63,452	10/1/2022	63,452
(3) Police Cadets	8	Part Time	56,160	5,139	61,299	-	61,299		
SRO for High School	19	Full Time	48,387	24,593	72,980	18,000	90,980	10/1/2022	90,980
Less: BCBE Contribution			(50,000)	-	(50,000)	-	(50,000)	10/1/2022	(50,000)
Fire Department:									
Deputy Fire Marshall	25	Full Time	51,626	25,660	77,286	42,500	119,786	1/1/2023	100,465
Operations Chief w/ New Vehicle	33	Full Time	70,138	28,964	99,102	42,500	141,602		
Training Captain	22	Full Time	52,189	25,760	77,949	-	77,949		
Recreation:									
Deputy Director	32	Full Time	67,746	29,613	97,359	-	97,359	1/1/2023	73,019
Building Inspection:									
Building Inspector I - Part Time	20	Part Time	24,779	4,201	28,980	-	28,980		
Marketing:									
Tourism Events Coordinator	19	Full Time	48,276	23,966	72,242	-	72,242		
Public Works:									
Admin									
Transportation Coordinator	27	Full Time	62,028	26,108	88,136	50,000	138,136		
Safety Coordinator w/New Vehicle	20	Full Time	49,558	24,166	73,724	50,000	123,724		
Janitorial									
Custodian w/New Vehicle	4	Full Time	28,600	21,807	50,407	40,000	90,407		
Custodian	4	Full Time	28,600	21,807	50,407	-	50,407		
Building Maintenance									
Facility Maintenance Technician	13	Full Time	40,406	24,018	64,424	-	64,424		
Facility Maintenance Technician w/vehicle	13	Full Time	40,406	24,018	64,424	55,000	119,424		
Solid Waste									
Solid Waste Worker 1 (Eliminate Temp Worker)	6	Full Time	31,231	22,299	53,530	(46,000)	7,530		
Administrative Assistant Specialist II	10	Full Time	36,471	22,129	58,600	-	58,600		
Mechanical Barn									
Mechanic	13	Full Time	40,406	23,787	64,193	-	64,193	10/1/2022	64,193
Mechanic	13	Full Time	40,406	23,787	64,193	-	64,193		
Mechanic	13	Full Time	40,406	23,787	64,193	-	64,193		
Grounds									
Landscape Maintenance Worker I	6	Full Time	31,231	22,802	54,033	-	54,033	10/1/2022	54,033
Landscape Maintenance Worker I	6	Full Time	31,231	22,802	54,033	-	54,033		
Landscape Maintenance Worker II	11	Full Time	37,775	24,133	61,908	-	61,908		
Crew Leader	14	Full Time	41,710	24,934	66,644	-	66,644		
Mowing									
Equipment Operator	13	Full Time	40,406	24,704	65,110	-	65,110	3/1/2023	32,555
Equipment Operator	13	Full Time	40,406	24,704	65,110	-	65,110		
Mowing Maintenance Worker II	11	Full Time	37,775	24,167	61,942	-	61,942		
Mowing Maintenance Worker II	11	Full Time	37,775	24,167	61,942	-	61,942		
Mowing Maintenance Worker I	6	Full Time	31,231	22,830	54,061	-	54,061		
Mowing Maintenance Worker I	6	Full Time	31,231	22,830	54,061	-	54,061		
Total Personnel Costs - ALL FUNDS			1,208,672	687,052	1,895,724	252,000	2,147,724		428,697