

CITY OF DAPHNE
LEAGUE APPLICATION & AGREEMENT
AL TRIONE SPORTS COMPLEX, DAPHNE SPORTS COMPLEX,
OR RUFF WILSON SPORTS FIELD



APPLICANT INFORMATION

APPLICATION DATE: _____

ORGANIZATION REPRESENTATIVE NAME: _____ DATE OF BIRTH: _____

ORGANIZATION NAME: _____

MAILING ADDRESS: _____

CONTACT PHONE: _____ EMAIL: _____

PARK NAME: Al Trione Sports Complex – Softball/Baseball Al Trione Sports Complex – Soccer/Football
 Daphne Sports Complex – Softball Daphne Sports Complex – Baseball
 Ruff Wilson – Multi-use Field

REQUESTED DATE(S) OF ATHLETIC EVENT: _____

ACTIVITY/EVENT DESCRIPTION: _____

AGE RANGE OF PARTICIPANTS: _____ NUMBER OF TEAMS/GROUP SIZE: _____

INSURANCE PROVIDER: _____

POLICY NUMBER: _____ CONTACT PHONE: _____

REGISTRATION WEBSITE: _____

PARK RULES & POLICIES

Pursuant with the City of Daphne Ordinances 2023-37, the following Rules and Policies apply to any City of Daphne park, athletic complex or other city facility:

1. All park/athletic activities and events must be scheduled through Daphne Sports & Recreation Department. This includes practices, league play, public open play, special events and/or tournaments. All appropriate forms & agreements must be completed and returned with applicable deposits according to the provided schedule;
2. Insurance – All users must provide Daphne Sports & Recreation Department with a certificate of insurance with the City of Daphne name as additional insured (General Liability: \$1,000,000 or one (1) million dollars per occurrence and \$3,000,000 or three (3) million dollars aggregate) prior to the start date of the event. Insurance coverage must begin with the first date of the event and extend through the duration of the entire event. Patrons assume all risk of injury, damage or loss sustained on the park premises;
3. Waiver, Release of Liability, and Indemnification Agreement – All users, its patrons/participants and all persons associated therewith shall, at all times, release, indemnify and forever hold

harmless and discharge the City of Daphne, its officers, agents, employees, assigns, contributors and or volunteers of/and from any and all claims arising from the rental and/or use of any Daphne Sports & Recreation Department athletic field, complex, park, training facility, and/or parcel of real property. All users, its participants and all other persons associated therewith shall also waive any and all rights of subrogation that they might have resulting from any claims or causes of action resulting from participation therein;

4. The City of Daphne and the Sports & Recreation Department reserves the right to cancel, suspend or terminate any activity or event upon the occurrence of unsafe conditions, or in the instance that the terms set forth in this agreement is not adhered to by the user;
5. The possession of alcoholic beverages and/or illegal narcotics is prohibited on City of Daphne property and will be strictly enforced;
6. No smoking/e-cigarettes allowed anywhere on park premises or in any City of Daphne facility;
7. No profanity allowed in City of Daphne parks and athletic complexes;
8. No glass containers allowed in parks and athletic complexes;
9. No pets allowed in parks and athletic complexes;
10. No "soft toss" on fences, "wall ball" on surrounding structures or hitting of golf balls in park/athletic complex;
11. No unauthorized vehicles. No bicycles, skateboards, skates or scooters on pedestrian walkways – only on designated bike paths and/or roadways;
12. No soliciting allowed at a City of Daphne facility/complex;
13. **No metal spikes, sunflower seeds, or bubblegum at Daphne Sports Complex.**

ADDITIONAL ITEMS REQUESTED

Please check Yes/No if you require any of the following additional items/equipment (*Note: Not all equipment is available at all locations.*):

Temporary Fencing (Softball only – 200') \$50 per week Yes No

Special Field Lining/Preparation Yes No Details: _____

ATHLETIC FACILITY RENTAL FEES – LEAGUE PLAY

- League play will be \$25 per field per day
- Lining fee \$75 per field per occurrence; 2 per month are included in rental fee.

Date(s)
Requested

Daily Start/End
Time

LEAGUE ORGANIZERS ADDITIONAL RESPONSIBILITIES

- League organizers must verify that all coaches have a current background check on file from a national registry within the last two years.
- User is responsible for cleaning facility at conclusion of event (same day). All fields must be free of trash, signs; screens, goals, and other equipment must be moved from the field of play.

The City of Daphne is not liable for any damaged, lost or stolen items/equipment.

CONCESSIONS

DAPHNE SPORTS COMPLEX – The City of Daphne shall provide concessions based on the number of teams/people expected where applicable.

- No outside food or beverage is allowed, other than team coolers which must be authorized in advance.
- Hours of operation for concessions at Daphne Sports Complex are 8:00 a.m. – 9:00 p.m. for any booked event (please note that events running past 9:00 p.m. may not have concessions).
- In the event concessions cannot be provided by the City of Daphne, the Organization Representative will be responsible for any other concession vendor acquiring an approved PRIVATE VENDOR AGREEMENT from Daphne Sports & Recreation.

Please note: at this time, concessions are not provided at Al Trione Sports Complex and Ruff Wilson Sports Field. The Organization Representative will be responsible for any concession vendor acquiring an approved PRIVATE VENDOR AGREEMENT from Daphne Sports & Recreation.

VENDOR & MERCHANT FEES

Vendors are required to obtain an approved PRIVATE VENDOR AGREEMENT from the Daphne Sports & Recreation. Within this agreement, the Vendor must also display/post the Business License on site, and adhere to the City of Daphne Code of Ordinances. Additionally, vendors are required to report and remit their sales tax due to the City, County, and State. For fees and additional information, please call the City of Daphne Revenue Department at 251-620-1250. Note: Failure to submit sales tax will result in civil action and removal of vendor participation at future events in the City of Daphne.

FEE SUMMARY

<u>Item</u>	<u>Amount</u>	<u>Date Received</u>
<u>Payment #</u>		
Security Deposit (Required)	\$ 250	_____
Facility Rental Fees	\$ _____	_____
Additional Fees	\$ _____	_____
Total Due	\$ _____	_____

CANCELLATION POLICY/REFUND POLICY

Cancellations within seven (7) business days of a scheduled event will result in a forfeiture of all fees, including Security Deposit. Cancellations within thirty (30) days of a scheduled event will result in forfeiture of Security Deposit.

SIGNATURE & AGREEMENT

I, _____, a representative of _____, hereby swear and affirm that I have read and completely understand Daphne Sports & Recreation policies and terms of the park permit application and agree to abide by said policies and terms. I also hereby swear and affirm that I will take sole responsibility for the above-mentioned group on the above stated dates and times. Failure to comply may warrant immediate cancellation of the event without refund and possible denial of future reservations.

(Signature, Organization Representative)

(Date)

COMPLETED APPLICATION MUST BE SENT TO BDAVIS@DAPHNEAL.COM FOR APPROVAL. If accepted, the signed approval by Daphne Sports & Recreation Department will be sent to the email address provided above.

Daphne Sports & Recreation will produce and email an invoice to the email address listed on this application. You may pay by credit card online with a 3% convenience fee, or pay by check or money order made payable to the "City of Daphne". The appropriate fees must be received before event dates will be reserved.

APPROVAL

(Daphne Sports & Recreation Representative)

(Date)

CITY OF DAPHNE USE ONLY

Total Amount Received: _____

Receipt #: _____

Method of Payment (check one):

Check (Check #: _____) Money Order (#: _____) Other: _____

Employee Authorization

Date

(version March 2024)