



Warren T. Harbison, Judge  
Leah Fort, Court Administrator  
Jessica Brown, Magistrate II    Kaitlyn Lott, Magistrate    Reba Combs, Magistrate

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**REQUEST FOR ACCESS TO PUBLIC COURT RECORDS**

Valid reasons for reviewing public records must be provided to ensure all records are safeguarded and to ensure that public employee time is not wasted. Please allow 5 - 7 business days for records or 7 - 10 business days for archival records. There is a charge of \$5.00 for copies. Please provide as much information as possible.

I request copies of the following public court records: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The reason I am requesting the record(s) is: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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This request to review the aforementioned public court records of Daphne Municipal Court is made by (***please print your name, address, and telephone number***): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All of the information I have provided in this request is true and correct to the best of my knowledge.

\_\_\_\_\_  
*Requestor's Signature*

\_\_\_\_\_  
*Date*